

**DATE:** January 8, 2021**FILE:** 5340-30**TO:** Chair and Directors  
Electoral Areas Services Committee**FROM:** Russell Dyson  
Chief Administrative OfficerSupported by Russell Dyson  
Chief Administrative Officer**R. Dyson****RE: Jackson Drive Sewer Service Parcel Tax Amendment**

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**Purpose**

To present to the board for consideration an amendment to the Jackson Drive Sewer Service Parcel Tax Bylaw No. 2749, 2005 to align the parcel tax with the financial requirements outlined in the Jackson Drive Sewer Service 2021-2025 Financial Plan.

**Recommendation from the Chief Administrative Officer:**

THAT the board consider giving readings to Bylaw No. 630 “Jackson Drive Sewer Service Parcel Tax Bylaw No. 2749, 2005 Amendment No. 5.” as attached to the staff report dated January 8, 2021.

**Executive Summary**

The Jackson Drive sewer system was constructed by a developer in the early 1980s to service a 16 lot subdivision located adjacent to Anderton Road in Lazo North (Electoral Area B). The system was subsequently handed over to the regional district for operation and management.

An amendment to the parcel tax bylaw for the Jackson Drive Sewer Service is recommended to align with the financial requirements outlined in the proposed 2021-2025 Financial Plan. The proposed financial plan for the service includes a 2021 parcel tax rate of \$1,066 which is unchanged from the adopted 2020-2024 Financial Plan and consistent with the 2020 parcel tax rate.

The proposed 2021-2025 Financial Plan also includes an approximate four per cent increase in the parcel tax rate in years 2022 through 2025 to ensure adequate reserves are being collected to meet the requirements of the Jackson Drive asset management plan.

More fulsome information on the proposed 2021-2025 Financial Plan will be provided as part of the financial plan presentation at the February 8, 2020 Electoral Areas Services Committee meeting.

Prepared by:

***D. Monteith***

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Darry Monteith  
Manager of Liquid Waste  
Management Planning

Concurrence:

***M. Rutten***

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Marc Rutten, P. Eng  
General Manager of  
Engineering Services

Attachments: Appendix A – “Jackson Drive Sewer Service Parcel Tax Bylaw No. 2749, 2005 Amendment No. 5.”

**COMOX VALLEY REGIONAL DISTRICT**

Appendix A

**BYLAW NO. 630**

**A bylaw to amend the *Jackson Drive Sewer Service Parcel Tax Bylaw No. 2749, 2005* to align the parcel tax bylaw with the financial requirements outlined in the Jackson Drive Sewer service 2021-2025 Financial Plan**

**WHEREAS** the Bylaw No. 2749 being the “Jackson Drive Sewer Service Parcel Tax Bylaw No. 2749, 2005” was adopted on the 31<sup>st</sup> day of January 2005;

**AND WHEREAS** the board desires to align the parcel tax bylaw with the Jackson Drive sewer service asset management plan;

**NOW THEREFORE** the board of the Comox Valley Regional District in open meeting assembled enacts as follows:

**Amendment**

1. Bylaw No. 2749 being “Jackson Drive Sewer Service Parcel Tax Bylaw No. 2749, 2005” is hereby amended by replacing section 3, which reads:

- “3. (1) The annual parcel tax shall be
- (i) \$645 in 2016;
  - (ii) \$835 in 2017;
  - (iii) \$1,024 in 2018;
  - (iv) \$1,045 in 2019;
  - (v) \$1,066 in 2020 and thereafter.
- (2) The annual parcel tax is to be reviewed at least every five years and during the review the Jackson Drive sewer asset management plan is to be referenced.”

with the following section 3:

- “3. (1) The annual parcel tax shall be
- (vi) \$1,066 in 2021;
  - (vii) \$1,109 in 2022;
  - (viii) \$1,153 in 2023;
  - (ix) \$1,199 in 2024;
  - (x) \$1,247 in 2025 and thereafter.
- (2) The annual parcel tax is to be reviewed at least every five years and during the review the Jackson Drive sewer asset management plan is to be referenced.”

**Citation**

This Bylaw No. 630 may be cited as “Jackson Drive Sewer Service Parcel Tax Bylaw No. 2749, 2005 Amendment No. 5.”

<b>Read a first and second time this</b>	<b>day of</b>
<b>Read a third time this</b>	<b>day of</b>
<b>Adopted this</b>	<b>day of</b>

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Chair

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Corporate Legislative Officer

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 630 being “Jackson Drive Sewer Service Parcel Tax Bylaw No. 2749, 2005 Amendment No. 5” as adopted by the board of the Comox Valley Regional District on the \_\_ day of \_\_\_\_.

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Corporate Legislative Officer